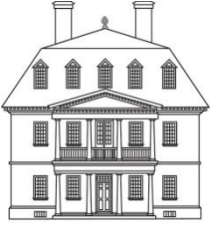


SHIRLEY PLANTATION FOUNDATION



501 Shirley Plantation Road
Charles City, Virginia 23030
804-829-5121
FAX: 1-888-600-6308
www.shirleyplantation.com



Date: _____

Position Applying For: _____

PERSONAL INFORMATION

Name: _____

Address: _____

Phone: _____

Emergency Contact (name and number): _____

Are you either a U.S. Citizen or alien authorized to work in the U.S.?

Yes No

Have you ever been convicted for any crimes? If yes, please explain.

Yes No

Details: _____

EDUCATION AND FORMER EMPLOYMENT

Fill in page two of this application, or attach resume.

GENERAL

Subjects of special study or research work: _____

Date: _____ Position Applying For: _____

PERSONAL INFORMATION

Name: _____

Date Available: _____

Desired Rate: _____

EDUCATION

	Name and Location of School	Graduated	Area of Study
High School			
College			
Other			

FORMER EMPLOYMENT

From	To	Employer Name, Address, Phone #	Position	Reason for Leaving	Salary

REFERENCES (Former supervisors/managers; relatives are not acceptable references.)

Name	Address	Phone #	Relationship	How Long?

Any other information you feel would assist us in hiring you?

“I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishings same to you. I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause.”

Date: _____

Signature: _____

Printed Name: _____

Interviewer's Comments: _____

Interviewer's Initials: _____